



PHILADELPHIA PARKS & RECREATION

Philadelphia Parks & Recreation Summer Art Camp 2018

Program Description: Philadelphia Parks & Recreation Summer Art Camp provides low cost art instruction for children ages 7-17 in Philadelphia. The 6 week camp is offered at sites across the city in July and August. The camp is split into two 3 week sessions. Student Artist can attend one or both sessions.

The camp is structured into two 2.5 hour class periods per day. Classes are split into the following age groups:

Junior: 7-9 year olds

Intermediate: 10-12 year olds

Senior: 13-17 year olds

Employment will begin one week before camp. During that week teachers will complete lesson planning, prepare work spaces, create supply list, and attend an orientation to discuss policies and procedures. The week after camp will culminate in an art show. All staff will assist in set up and attend the art show.

Position Descriptions:

Camp Directors at each site will be responsible for keeping administrative paperwork, daily monitoring of the sign in and sign out operation, addressing discipline issues, communicating with parents, opening and closing the camp site each day, keeping teaching artists on tasks, communicating any issues with Visual Arts Coordinator, monitoring supplies, scheduling teenage staff, and other tasks as needed.

Teaching Artists will be responsible for developing lesson plans, leading class projects and activities, setting up and cleaning up class, supervising children and addressing issues, monitoring supplies, attending all camp trips, working with and assisting other teachers, and communicating with camp director/parents/visual arts coordinator as needed.



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Assistant Teachers will work in collaboration with Teaching artist and Camp Director. Assistants will be responsible to help set up and bread down supplies, assisting with projects at the direction of the teaching artists, and supervising children. Assistant teachers may help with meal distribution, playground time, walking children to the bathroom, and setting up tables and supplies.

Position Qualifications:

All Positions

- Experience working with youth ages 7-17
- Strong background in visual arts
- Ability to travel to site
- Ability to work outdoors in the summer
- Ability to supply or obtain required background checks
- Must be age 18 or older
- Education: Must have High School diploma or equivalent or higher

Camp Director

- Organizational ability
- Ability to communicate effectively with staff and parents demonstrating customer service skills

Teaching Artists

- Ability to develop lesson plans and complete projects

Program Schedule: 8 weeks of employment

June 25th: Summer Camp Staff Orientation Meeting

June 25-29: Lesson planning and site set up

July 2nd: First day of Camp

July 4th: Holiday (no camp)

August 10th: Last day of Camp

August 13-18: Art Show set up and Art Show (Dates TBA)

Rate of Pay: 10.88/hr, 35hrs/week*

*Camp Director position will receive an additional stipend



PHILADELPHIA PARKS & RECREATION

Philadelphia Parks & Recreation Summer Art Camp 2018 Teaching Artist Application

NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

PHONE #: _____

Primary mode of Transportation: _____

Please submit answers to the questions below:

1. Tell me about an art activity or activities you have led with youth ages 7-17. What worked well, what went wrong, what lessons were learned?
2. Please describe 2 projects/activities that you would like to do with the children at camp. Also list basic supplies you would need to complete these activities. You can provide photos or links in the description.
3. What medias and age groups are you most comfortable teaching? Past media has included: painting & drawing, ceramics, 3-dimensional art, photography, jewelry making, and printmaking.

Please submit:

- 3-6 digital images of your work
 - All images should be labeled with the artists first and last name.
- Describe the images submitted with title, year, media, and an optional one sentence description.
- Resume
- This application form
- Responses to the above questions.

Application deadline: Monday, April 9th 2018

Email application materials to: philavisualarts@gmail.com

Or Drop off or Mail to : Visual Arts Program
c/o Christine Rad
Jardel Recreation Center
1400 Cottman Avenue
Philadelphia, PA 19111

Philadelphia Parks & Recreation
Summer Art Camp 2018 Camp Director



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Please submit answers to the questions below:

1. Tell me about an art activity you have led or helped to lead with youth ages 7-17. What was your role?
2. Describe a time you lead a group of peers.
3. Describe a time you had to communicate with the public or parents.

Please submit:

- 3-6 digital images of your work
 - All images should be labeled with the artists first and last name.
- Describe the images submitted with title, year, media, and an optional one sentence description.
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Please submit answers to the questions below:

1. Tell me about an art activity or activities you have led or helped to lead with youth. What was your role
2. Describe how art has impacted your life.

Please submit:

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